



## Baltimore Collegetown LeaderShape Grant Writing Tips

1. **Outline Your Idea-** Make sure that you have a concrete idea of what it is you want to accomplish and how you plan to achieve your goals. You have to be firm in your understanding before you can convince anyone to give you money. Be authentic- don't change your goals to meet grant requirements, keep looking for the right fit.
2. **Find A Grant-** Check out Baltimore Collegetown's Campus Funding Resources Page, websites, and community partners to see if your vision matches up with a specific grant for which applications are being accepted.
3. **Do Your Research-** Find out as much information about the grant for which you are applying as it will help you to outline specific details that align with the organization's idea of their "ideal applicant/project."
4. **Connect-** Meet with a representative from the organization administering the grant. An in person meeting will greatly help your chances in securing the grant funding. Also, try to connect with other individuals who have received the grant in the past, as they may be able to offer helpful insight regarding the process.
5. **Write the Proposal-** When you finally write your proposal, be sure that you: follow the submission format on the application, outline specific measurable goals/outcomes, discuss how your project is sustainable and how it is in-line with the mission statement of the company or organization to which you are applying.  
\*Don't miss deadlines!

**Hint:** This is your time to **stand out** among other applicants; you want the application reviewers to focus on the content of your proposal, not on your spelling and grammatical errors! Use your resources and ask your Campus Liaison, Service Program Coordinator, or Cluster Facilitator to review your application and to offer feedback.